

PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE

More Time for You

APPLICATION FOR EMPLOYMENT

**MTFY
Home Cleaning**

MORE TIME FOR YOU IS A DRUG-FREE WORK ENVIRONMENT

Name _____

Last
First
Middle
By what other names have you been known?

Present address _____

Number
Street
City
State
Zip

Day Phone Number () _____ Social Security No. _____ - _____ - _____
 Evening Phone Number () _____ If under 18, please list age _____

Are you eligible to work in the United States? Yes ___ No ___ *All persons upon hire, must provide valid authorization to work in the United States.*

Position applied for: _____
 Desired Hourly Rate: _____
 Date available to start: _____

Referred by: Newspaper Ad ___ Referral ___ Walk-In ___ Other, list: _____

Please Provide All Job-Related Training, Certification, Licenses, etc.	
Training	_____
Certification	_____
Licenses	_____
Etc.	_____

HAVE YOU EVER BEEN CONVICTED OF A Felony or a Misdemeanor theft? Yes No

If yes, explain the number of conviction(s), nature of offenses(s) leading to the conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

Information supplied on conviction record will not necessarily bar an applicant from consideration for employment. However, the omission of this information can result in immediate termination of employment.

Availability: Full-Time Part-Time Either Full or Part-Time

Total hours available per week: _____ Can you work nights? _____

Hours Available: _____
 To: _____
 From: _____

S	M	T	W	TH	F	S

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Do you have a valid driver's license? Yes No Do you have car insurance? Yes No

Do you have full time access to a vehicle? Yes No Is this vehicle in good working condition? Yes No

Driver's license number _____ State of issue _____ Operator Commercial (CDL) Chauffeur

Expiration date _____

Has your license ever been suspended? Yes No

If yes, explain when and where this occurred, and the nature of the offense? _____

Have you had any accidents during the past three years? _____ How many? _____

Have you had any moving violations during the past three years? _____ How many? _____

Please Rate Your Experience with the Following (check the appropriate box from the following three columns).	Very Experienced (have done or been involved with many times)	Moderately Experienced (have done or been involved with once or a few times)	No Experience (have never done or been involved with)
Completed a task or job alone.			
Completed a task or job with little or no supervision.			
Completed a task or job in which you had to show up on a regular basis.			
Completed a task or job that required great attention to detail.			
Completed a task or job that required a great commitment to quality.			
Completed a task or job that required you to have outstanding time management and organizational skills.			
Completed a task or job that required a great deal of honesty and trustworthiness on your part.			
Completed a task or job that required a great deal of standing, stooping, and/or bending.			

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Work Experience Please list your work experience for the **past seven years** beginning with your most recent job held.
If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer	Employment dates	Pay or salary
Complete Address & Phone #	From: To:	Starting: Final:
Supervisor	Your last job title	
Reason for leaving (be specific)		Did you give a two weeks notice?
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.		

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May we contact your present employer? Yes No

Please explain any gaps in employment _____

References (do not list former supervisors or relatives)

Name	Occupation	Complete Address & Phone #

Did you complete this application yourself? Yes No

If not, who did? _____.

PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by **More Time for You, LLC** (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of More Time for You or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President /General Manager of the Company. **Both the undersigned and More Time for You may end the employment relationship at any time, without specified notice or reason.** If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. **I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice.** I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. **I also understand that, if hired, I will be required to offer examination documents proving that I am a United States citizen or an alien currently authorized to work in the United States.** I also understand that my continued employment is contingent upon my proving the necessary documentation within the prescribed time frames.

I understand that, in connection with the routine processing of your employment application, the Company discloses to you that an investigative consumer report containing information collected from previous employers, educational institutions which you have attended, credit and/or police references, neighbors, and friends, may be obtained for employment purposes as part of the pre-employment background investigation and at any time during your employment. **Should an investigative consumer report be requested, you will have the right to demand a complete and accurate disclosure of the nature and scope of the investigation and a written summary of your rights under the Fair Credit Reporting Act of 1970.**

I further understand that my employment with the Company shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Signature of applicant _____ Date: _____

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business!!!

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